



Data Protection Regulation

Data protection regulation of Compensators e.V.

§ 1 Preamble

Compensators collects, processes, and uses personal data in many automated ways (e.g. in the context of administration of the organisation or public relations). In order to fulfil the requirements of the EU General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (BDSG), to avoid data protection violations and to ensure uniform handling of personal data within the organisation, Compensators has adopted the following data protection regulations.

§ 2 General principles

The organisation processes personal data of members and donors, among others, both automatically in computer systems and non-automatically in a file system. In addition, personal data is published on the Internet and forwarded or disclosed to third parties. In all these cases the GDPR, the BDSG and this data protection regulations must be observed by all persons in the organisation who process

personal data. Conformity to data protection in the handling of personal data in the organisation is guaranteed by a data protection management system.

§ 3 Responsibilities for data processing

Responsible for compliance with data protection regulations is the board of directors according to § 26 BGB (German Civil Code). The Board of Management ensures that lists of processing activities are kept in accordance with Art. 30 GDPR and that the information obligations under Art. 13 and 14 GDPR are fulfilled. It is responsible for responding to requests for information from data subjects.

§ Section 4 Obligation of confidentiality

All members of the organisation who handle personal data must be committed to the confidential handling of personal data in writing.

§ 5 Joining the organisation

When a member joins the organisation, the member will be informed of the data protection regulations (in accordance with Art. 13 Para. 1 and Para. 2 GDPR) through the privacy policy declaration on our website. Compensators may collect all data necessary for the pursuit of the organisation's goals and for the support and administration of the members upon joining the organisation by means of an application for membership (see Art. 6 para. 1 letter b) GDPR). For the use of personal data as well as photos in the context of press work in the print and online media (organisation homepage, social media presence), permission (according to Art. 7 GDPR) will be obtained if necessary.

When a member joins, Compensators records the following personal data:

- First name, surname
- Company name
- Address (street, house number, postal code, city, country)
- Communication data (e-mail, telephone)
- Subscription data (amount of contribution, admission fee, payment interval)
- Bank details

If the member has given his consent (in accordance with Art. 6 para. 1 letter a) GDPR), Compensators also records the following personal data:

- Photo, if applicable

- Short biography, if applicable
- Answer to the question: "Why do you join Compensators?"

Each organisation member is also assigned an internal membership number. The personal data is stored in the organisation's own computer system, which is protected by technical and organizational measures against unauthorized access by third parties. Other information and information about non-members will only be collected and processed internally by Compensators if it is necessary for the fulfilment of the organisation's purpose and there is no indication that the person concerned has an interest worthy of protection that opposes processing.

§ 6 Resignation from the organisation

When members resign, all stored data is archived. The archived data is also protected from the knowledge of third parties by suitable technical and organisational measures. The archived data may only be used for internal organisation purposes. Personal data of the resigning member concerning the administration of Compensators funds will be kept in accordance with the tax law provisions for up to ten calendar years from the effective date of the resignation by the organisation. After this period, these data will be deleted.

§ 7 Donor data

Within the framework of the donation process, the donors are informed in accordance with data protection laws (in accordance with Art. 13 Para. 1 and Para. 2 GDPR). Compensators may collect all data required for the processing of the donation (see Art. 6 Para. 1 letter b) GDPR). Compensators collects the following personal data from people who donate money to Compensators without being a member of the organisation:

- First name, surname
- Address (street, house number, postal code, place of residence, country)
- Communication data (e-mail, telephone)
- Donation data (donation amount, date of donation)
- Bank details

If the donors have given their consent (in accordance with Art. 6 para. 1 letter a) GDPR), Compensators also records the following personal data:

- Personal comment on the donation

Personal data of the donors will be kept in accordance with the tax regulations for up to seven calendar years from the time of the donation by the organisation. After this period, these data are deleted.

§ 8 Press relations

Compensators informs the daily press about special events. Such information is published on the organisation's website or social media. Furthermore, as part of Compensators's public relations work, personal data and photos of the executive board, the scientific advisory board and, if applicable, individual members are published on the organisation's website. Consent pursuant to Art. 6 Para. 1 letter a) GDPR is obtained from the respective member. The individual member may object to such publication at any time vis-à-vis the Executive Board. In the event of an objection, no further publications will be made regarding the objecting member. Personal data of the objecting member will be removed from the Organisation's homepage.

Within the donation ticker under the CarbonCounter, the current donations are displayed on the organisation's website (surname, first name, number of decommissioned tonnes, personal comment). Consent in accordance with Art. 6 Para. 1 letter a) GDPR is obtained from the respective donors.

§ 9 Passing on of membership data to members of the organisation

Lists of members are only handed out to members of the board and other members who, according to the statutes and/or rules of procedure, have a special function in the organisation which requires knowledge of membership data.

Personal data of members may only be disclosed to other members of the Organisation if the consent of the person concerned has been obtained. The use of lists of participants in which participants of meetings and other events register is not regarded as such disclosure.

If a member can credibly demonstrate that he/she requires a membership list to exercise statutory rights (e.g. to apply for the convening of a general meeting in the context of a minority petition), the executive board will hand over a copy of the membership list. Regarding the scope of the personal data used in this process, the principle of data economy must be observed. The member initiating the minority petition must give an assurance beforehand that this data will be used exclusively for this purpose and that it will be destroyed after use.

§ 10 Passing on membership data to third parties

Personal data of members will only be passed on to third parties if it is necessary for the pursuit of the organisation's goals and for the support and administration of the members. In such a case Compensators will conclude contract processing agreements with the respective service providers in accordance with Art. 28 GDPR.

§ 11 Reference to the right of appeal to a supervisory authority

The Berlin Commissioner for Data Protection and Information Security is available as the supervisory authority for the submission of data protection complaints by data subjects. The complaint can be submitted online at <https://www.datenschutz-berlin.de/buergerinnen-und-buerger/ihre-beschwerde-bei-uns/>.

§ 12 Rights of the data subjects

Insofar as the conditions described in the respective regulations are met, each member of the organisation has the following rights in particular:

- a. to information in accordance with Art. 15 GDPR,
- b. on correction according to Art. 16 GDPR,
- c. for deletion in accordance with Art. 17 GDPR,
- d. to restriction of processing in accordance with Art. 18 GDPR,
- e. to data transferability in accordance with Art. 20 GDPR,
- f. Right of objection according to Art. 21 GDPR and
- g. upon complaint to a supervisory authority under Art. 77 GDPR.

§ 13 Entry into force

These data protection regulations shall enter into force by resolution of the general assembly on November 21, 2020.